

Notice of Meeting



Orbis Joint Committee

Date & time

Friday, 20 January
2017 at 2.00 pm

Place

Members' Conference
Room, County Hall,
Kingston upon
Thames, KT1 2DN

Contact

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird on 020 8541 9019.

Members of the Committee

Councillor Denise Le Gal (Business Services and Resident Experience, Surrey County Council)

Councillor David Elkin (Lead Member for Resources and Deputy Leader, East Sussex County Council)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

3 PROCEDURAL MATTERS

Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (16 January 2017).

Public Questions

The deadline for public questions is seven days before the meeting (13 January 2017).

4 MINUTES OF THE PREVIOUS MEETING

(Pages 1
- 6)

To agree the minutes of the previous meeting as a correct record of the meeting.

5 ORBIS JOINT COMMITTEE FORWARD PLAN

(Pages 7
- 10)

To review and agree the Committee's Forward Work Programme.

6 NOVEMBER BUDGET MONITORING

(Pages
11 - 16)

To provide an update to the Orbis Joint Committee on the financial position of Orbis at the end of November 2016.

- 7 ORBIS OPERATING BUDGET 2017/18** (Pages 17 - 24)
- To provide an update to the Orbis Joint Committee on the 2017/18 Orbis Operating budget, in order for the Joint Committee to recommend the 2017/18 contribution to be made by East Sussex County Council and Surrey County Council.
- 8 ORBIS AND EY CONSULTANCY PARTNERSHIP** (Pages 25 - 28)
- To provide an update to the Orbis Joint Committee on the development of the partnership between Orbis and EY.
- 9 BRIGHTON & HOVE CITY COUNCIL UPDATE** (Pages 29 - 32)
- To provide an update to the Orbis Joint Committee on the development and integration of Brighton and Hove City Council (BHCC) into the Orbis Partnership.
- 10 ORBIS PAY STRATEGY** (Pages 33 - 46)
- With Brighton and Hove City Council (BHCC) joining Orbis as the third founding partner a need to review the Orbis Pay strategy has emerged in order to support all Orbis services in their journey towards greater integration and efficiency. This report sets out the proposed approach to developing a pay and reward strategy for staff within Orbis in light of the addition of BHCC to the partnership.
- 11 EPIC + STAFF DEVELOPMENT PROGRAMME** (Pages 47 - 66)
- As part of the Orbis vision, it is recognised that the development of the brand and its employees is pivotal in achieving the objective of making Orbis the compelling alternative.
- Orbis is undertaking several wider programmes to develop and provide opportunities for staff through initiatives such as Ingenium, creativity and innovation training and the launch of the EPIC+ talent development programme.
- 12 FREQUENCY OF ORBIS JOINT COMMITTEE MEETING** (Pages 67 - 68)
- For Board member's to discuss the number and frequency of Orbis Joint Committee meetings which take place each year.
- 13 DATE OF THE NEXT MEETING**
- The next meeting of the Orbis Joint Committee will be held on 3 April 2017

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

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Thank you for your co-operation